

CODE OF CONDUCT AND ETHICAL VALUES

“Reporting of Illegal or Unethical Behavior *policy*”



All concerned persons shall promote ethical behavior and shall encourage employees to talk to supervisors, section heads or other appropriate personnel when in doubt about the best course of action in a particular situation.

The concerned persons shall report illegal or unethical behavior, of which they become aware of.

Violations will be investigated and action will be taken by the appropriate personnel as necessary in accordance to the internal company regulations.

Jordan Chalk will not allow retaliation for reports made in good faith.

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